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**UNITED STATES DISTRICT COURT**  
**DISTRICT OF NEVADA**

\* \* \*

Michelle A. Jacques,

Plaintiff,

v.

British Airways PLC,

Defendant.

Case No. 2:20-cv-00954-JAD-BNW

**ORDER SETTING PROCEDURES  
FOR SETTLEMENT CONFERENCE**

On July 29, 2020, this Court granted the parties' stipulation for a **September 9, 2020** Settlement Conference at **9:00 AM**. ECF No. 15. This order sets forth the Court's procedures and expectations of the parties for the Settlement Conference.

The Settlement Conference will take place via Zoom videoconference. On **September 2, 2020**, parties and counsel must send—along with their confidential written evaluation statement (*see infra* section IV)—their preferred email address for the Zoom invitation to judicial clerk David Chavez at david\_chavez@nvd.uscourts.gov. Parties and counsel should prepare to participate in the Settlement Conference for the entire business day unless Judge Weksler indicates otherwise.

**I. Pre-Settlement Conference telephonic conference.**

Pursuant to the Court's order, a pre-Settlement Conference telephonic conference has been scheduled for **September 8, at 3:00 PM**. This telephonic conference is for Judge Weksler and counsel only. Counsel must call 877-810-9415, access code 2365998, five minutes before the telephonic conference.

**II. Timeliness.**

All parties and counsel are expected to be online and ready to proceed with the Settlement Conference at its scheduled time. If anyone anticipates being late to the Settlement Conference, they must give **prior** notice by contacting chambers at 702-464-5570.



- 1           • **The written evaluation must not exceed 10 written pages, not including**  
2           **exhibits. The entire written evaluation must not exceed 50 pages, including**  
3           **exhibits.** The parties should not include as exhibits any items available on the  
4           case docket. A citation to the ECF No. will suffice. If either party desires to  
5           exceed these page limits, they must seek the Court's approval. The Court will not  
6           grant approval unless the requesting party can establish how the additional pages  
7           will aid the Court in helping the parties reach settlement.
- 8           • The written evaluation must briefly describe the substance of the suit and address  
9           the party's views on the key liability and damages issues. **Each written**  
10          **evaluation must contain the elements of each claim and an analysis discussing**  
11          **how the facts relate to those elements.** Further, each party must discuss the  
12          strongest and weakest points of their case, both factually and legally, including a  
13          candid evaluation of the merits of their positions.
- 14          • The parties must each include a comprehensive history, if any, of settlement  
15          negotiations occurring before the Settlement Conference. **The final paragraph of**  
16          **the evaluation statement must contain the opening offer or demand that the**  
17          **party will make at the Settlement Conference.**
- 18          • If there are documents, pictures, recordings, etc., out of which the underlying suit  
19          arose, or whose availability would materially advance the purpose of the  
20          evaluation session, the parties must include copies of those items as exhibits to  
21          their evaluation statements. If a party desires to include deposition transcripts as  
22          an exhibit, the party should include only excerpts that the party desires to  
23          emphasize.
- 24          • The written evaluation must estimate the costs (including attorney's fees and costs)  
25          of taking the case from Settlement Conference through trial.
- 26          • **Each party's written evaluation must be submitted electronically to judicial**  
27          **clerk David Chavez at david\_chavez@nvd.uscourts.gov, by 4:00 PM on**  
28

## V. Electronic devices.

## VI. Sanctions.

DATED: July 31, 2020.

Debwaker

**BRENDA WEKSLER**  
**UNITED STATES MAGISTRATE JUDGE**